

Application Process

You may search for available jobs on the MSU Human Resources Management website at http://www.hrm.msstate.edu/. You must meet the minimum qualifications of any specific position(s) for which you apply.



To be considered an applicant, complete and submit an online application for a specific position using the University's Online Employment Application System. Submit the application to an open job, answer any supplemental questions, and copy/paste or upload a résumé/vita and cover letter in Microsoft Word or Adobe Acrobat (.pdf).

Paper applications, faxes, and emails are not accepted, and unsolicited résumés will not be included in the résumé tracking system.

Responsibility for communicating, interpreting, and monitoring the University's equal opportunity policy has been assigned to the Office of Diversity and Equity Programs. The office is located on campus in 106 McArthur Hall. For additional information concerning the University's equal opportunity policy, call (662) 325-2493.



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We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

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Extension Service of Mississippi State University, cooperating with U.S. Department of Agriculture. Published in furtherance of Acts of Congress, May 8 and June 30, 1914. GARY B. JACKSON, Director (200-09-15) BOST EXTENSION CENTER BOST EXTENSION CENTER Division of Agriculture, Forestry & Veterinary Medicine Mississippi Agricultural & Forestry Experiment Station Mississippi State University Extension Service

Making a Difference through a Career in Extension

Redefine "Public Service" with a Career in Extension

For almost a century, the Extension Service has attracted volunteers and professionals to serve their communities. Extension agents bring advice from the state's landgrant universities to help people make decisions about **agriculture, natural resources, consumer issues, family life, youth development,** and **much more.** Extension professionals empower volunteers to teach others and spread well-researched information to improve quality of life.

Mississippi State University is committed to **nondiscrimination**, equal **opportunity**, and **affirmative**



action in employment. As the "people's university," MSU's

institutional goal is to recruit, hire, promote, educate, and retain a talented, diverse, and engaged workforce to support the University's mission of teaching, research, and service.

As university employees, Extension workers are eligible to take part in the **State retirement system** and **group health** and **life insurance** programs. Other benefits include **competitive salaries, vacation time, holidays,** and **medical leave.** Many Extension employees take advantage of a generous **educational leave** policy and **tuition remission** to further their academic credentials.

Extension embodies a **roll-up-yoursleeves** philosophy from the longestserving professional to the newest 4-H member. Present in every county, Extension representatives are active members of their communities and are aware of local needs.



Do you want to serve families and consumers?

Extension offers help on topics including family life and child development, family economics and management, food safety, health education, nutrition, housing, entrepreneurship, apparel and textiles, and environmental concerns.

Do you want to promote agriculture and natural resources?

Extension agents offer guidance in agronomy, management, economics, pest management, forestry, horticulture, engineering, animal/dairy science, poultry, veterinary medicine, wildlife/fisheries, and environmental issues.

Do you want to guide young people to be good decisionmakers and leaders?

Extension's youth development activities, such as those in 4-H, include programs for leadership, science and technology, shooting sports, agriculture, and family and consumer sciences.

Do you want to see Mississippi communities prosper?

Extension works with entrepreneurs and communities to help develop a strong business base for future growth. Training and market guidance can make the difference in long-term success of an individual or the entire community.