



## 4 -H Archives Collection Survey/Receipt

Special Collections Department  
University Archives, Mississippi State University Libraries

Donor information:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
e-mail address \_\_\_\_\_

Collection content briefly described: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number and type of containers: \_\_\_\_\_  
\_\_\_\_\_

Originally received by: \_\_\_\_\_ Date received: \_\_\_\_\_

Date forwarded to 4-H Archives: \_\_\_\_\_

Method of transportation: \_\_\_\_\_

Donor Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Received by (4-H Archives): \_\_\_\_\_ Date received: \_\_\_\_\_

4-H Receiver Comments: \_\_\_\_\_  
\_\_\_\_\_

Library Comments: \_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Give original copy to donor; recipient keeps photocopy; photocopy is forwarded to 4-H Archives with collection. Donor will receive letter of acknowledgment and donor agreement from 4-H Archives.

**For specific information:** Betty Self at MSU Library 662-325-7723 email [bself@library.msstate.edu](mailto:bself@library.msstate.edu); or Morris Houston with MS 4-H at 601-829-3611 email [mhouston@ext.msstate.edu](mailto:mhouston@ext.msstate.edu).